

Devizes Local Youth Network Management Group
Notes and actions from 8December 2014

Attendance-

Julie Nipress-Community Sector representative
Sean Kemp-Devizes young person
Emily Banks-Devizes young person & Wiltshire Youth Disabled Group
Cllr Philip Whitehead-Wiltshire Council Cllr
Cllr Andy Johnson-Devizes Town Council
Cllr Simon Jacobs-Wiltshire Council Cllr & Devizes Area Board Chair
Tegan O'Neill-young person/Lavington School representative
Holly Faulkner-young person/Lavington School representative
Cllr Richard Gamble-Wiltshire Council Cllr
Richard Rogers-Devizes Community Area Manager
Sally Willox-Devizes Community Youth Officer
Damian Haasjes-Voluntary & Community sector representative
(involved in Scouts & church youth groups)

Apologies-

Daniela De Cet-Lavington School Deputy Headteacher
Margaret Bryant-local Business representative/young people's mentoring champion and Devizes School Governor
PC James Sheate-Devizes NPT

NOTES

ACTIONS

<p>Notes and actions agreed from last Local Youth Network from Tuesday 11th November 2014.</p>	
<p>Agreed that this group will be called the Local Youth Network Management Group and not Management and Task Group. Sub groups will be set up as and when required, they will be known as task groups for specific themes. The purpose of the management group is to oversee the young people's priorities and ensure tasks take place to achieve these.</p> <p>Must ensure the wider Local Youth Network is functioning effectively, this can include anyone interested in developing young people's positive activities across the community, young people and adults. This operates through communication in the main but will come together at times, such</p>	<p>Sally W to change title of group on future notes and invites and all to refer to the group accordingly.</p> <p>Sally W to continue networking, informing the community of the role of the new model and Community Youth Officer. Update wider Local Youth Network template continuously and circulate to LYN Management Group.</p>

as events and key meetings. Also, relevant individuals will be drawn from this wider network to attend sub task groups.

Revisited and discussed difference between LYN Management Task Group and wider LYN. Group happy with definitions. Sally W distributed supporting information to clarify. Confirmed the function of this group is to set the priorities, produce plans of action to meet these, receive, assess and make recommendations for Youth Grant applications.

Had a discussion to refresh agreed membership but accepted that at times it may be relevant to invite new members if the group needs to engage a specific individual/role to achieve and enable a particular outcome, eg ASTER Communities. The group expressed that 12-14 members as a ceiling, to ensure that the LYN management group functions effectively. Agreed that the LYN is an evolving group. **Core membership will be:**

-Community Youth Officer Sally Willox

-Community Area Manager Richard Rogers

-Devizes Area Board elected member Cllr Richard Gamble and Cllr Simon Jacobs (agreed that they will alternate/share role, as necessary)

-Parish area/outlying villages 'elected member'-this can be rotated so that elected members from different Parish's are involved and appropriate Cllr present depending on the young people's priority being developed (e.g. Urchfont issue, invite Cllr Whitehead)

-Margaret Bryant (local Business representative/young people's mentoring

<p>champion and Devizes School Governor)</p> <ul style="list-style-type: none"> -Voluntary and Community Sector representative Damian Haasjes (voluntary focus) -Devizes Neighbourhood Police Team representative James Sheate -Devizes Town Council elected representative-Cllr Andy Johnson -Young person Emily Banks -Young person Sean Kemp -Representatives from local secondary schools-adult and young person -Voluntary and Community Sector representative Julie Nipress (Community focus)-agreed at this LYN, Julie expressed an interest after the initial LYN, Sally W raised this and it was noted. 	<p>Sally W to engage further young people, who must be central to this group. It was agreed to try and have 3-4 young people at each one. Sally W to engage young people through schools/clubs.</p> <p>Agree membership annually, first meeting of the new financial year.</p> <p>Sally W has revisited terms and reference for the LYN M&T group and it states there is only the need for 'a school representative', discussed at this LYN , see notes below.</p> <p>Terms and Reference of the Local Youth Network were circulated prior to 8th December LYN, as agreed at previous LYN.</p>
<p>Discussed electing a chair for this LYN management group and their role. The agreed consensus is to have a young person carry out this role but this will take time to evolve. It was proposed to elect an adult representative in the meantime and for a young person to shadow them, then to have the young person as a vice chair eventually. It was suggested to role out county wide training for this role, for young people.</p>	<p>Cllr Simon Jacobs was proposed and elected to role of Local Youth Network Management Group chair.</p>
<p>In relation to the membership from secondary schools and the importance of them engaging in this process, for now Community Youth Officer will act as a go between as she has developed links and relationships with the 3 main schools. It will</p>	<p>Sally W continue schools development work and to engage with young people. Tegan and Holly suggested young people can relate information back to the schools through student council meetings. Ensure this is encouraged.</p>

take time to identify the appropriate adult representatives. It is vital schools are involved, both adults and young people. Schools need to realise and see the benefit of engaging with the Local Youth Network and Community Youth Officer, so they can see the benefit to engage fully.

Sally W has been engaging positively with Devizes School recently, through tutor times. This is hoped to continue from January 2015. Has engaged with Devizes School student council too and this will continue. Assemblies planned for Lavington School and contact made with Rowdeford School.

Discussed update on identified priorities for young people and consultation taking place.

The LYN wishes to start a sub task group to develop links with Aster Housing/Communities, with the aim being to initiate activities for young people across the community, including Aster residents. Young people have expressed they want 'places to go and things to do' where they live. Young people housed though Aster will be those seen as more vulnerable. Possibly use local community/village halls. Sally W has met with Aster already. Discussed Asters Neighbourhood Task Group panels and how funds could be accessed from these to further develop opportunities. Residents from the zone areas must attend and propose projects for their funding though.

To further meet young people's priorities identified through consultation, it was suggested to develop a 'central hub' of youth activity and operate outreach projects from this, across outlying areas and villages.

Sally W to continue engaging with Aster through Scott Simmons and to initiate sub task group. Will involve other LYN members too, Julie Nipress expressed interest.

Sally W has been invited to Aster neighbourhood Task Group panels from January 2014. Sally W and LYN can support residents, specifically young people to attend these panels and apply for funding for young peoples' projects.

Sally W supporting the town centre youth club group, next meeting January 2015, date TBC.

The central point could be a town centre youth club. A group has been meeting with Sally W to develop a youth club facility operating from what was Wiltshire Council's Youth Centre. This will take time but the group is meeting regularly. It would make sense for this to be the central hub and to develop further outreach provision from this. This will then give young people 'places to go, specifically youth café/clubs', as they have identified. LYN agreed idea in principle and to assign funds as and when application is submitted.

To develop a second sub task group.

When developing the provision discussed above, it is paramount to consider putting aside funding for a Volunteer coordinator to manage volunteers that will engage with these projects. This must occur at the start. For provision to be successful, sustainable and to ensure safeguarding of children, a coordinator is vital. It was suggested that a paid position is developed too in terms of a Youth Worker, so that there is a main key paid worker, not just reliance on volunteers.

Further suggested to develop youth cafes, as young people have identified this. However, this will take time as needs to be staffed and managed. This can link with the project idea above and maybe set up one for now and see how it goes, then develop it to other areas over time. Young people from this LYN group interested in getting involved as volunteers, they attend Lavington School so it was suggested to look at initiating in that area. There is an existing café in Market Lavington that was developed with young people in mind but unsure how well it is used and its intention/rationale. Young people from the LYN said it is not well used by young people and is expensive, Cllr Richard Gamble offered to explore it and to

Sub task group has begun to develop, Sally W to continue this.

Sally W to further discuss this with sub task groups, as well as the LYN to take responsibility for this at future LYNs. Learn from expertise of LYN Management Group members, Sally W to discuss with Damian Haasjes and contact organisations that can help, eg Develop and local youth clubs, West Lavington and Potterne. These are youth clubs to 'model' new provision on. Sally W attending West Lavington Youth Club January 2015.

Must advertise/promote for volunteers-where/how/cost?? Offer reward schemes possibly, community/Spice credits, contact job centre and Shaw Trust. To discuss at next LYN.

Cllr Richard Gamble to contact Market Lavington café and feedback to Sally W and LYN. This has already happened, Sally W will engage further and speak to young people.

feedback.

It was highlighted that young people are saying they would like provision and activities for school holidays, especially summer holidays. Suggested that this be developed for summer 2015 and some funding kept aside. This will be discussed at next LYN.

Consultation data is being compiled into meaningful information. This will take time to do and is continuously being added to. Sally W has consulted with young people through Devizes School, Lavington School and Rowdeford School, where short surveys have been completed. Also engagement has taken place through local clubs and organisations that take place in evenings and weekends. The identified priorities in the main come from this information but also through the Devizes JSA and suggestions from community members.

Community Mapping information is vital so that the LYN members can see the provision available in the community. Raised awareness of Sparksite, where this information will be and that it will be continually updated as part of CYO role. Group to feed to Sally W any updates to provision or clubs/groups/services that are missing. Have received some and will update. Links to Sparksite to be placed on key material and websites.

Sally W will compile data ready for January area board, seeking assistance from Matthew Simms, Wiltshire Council research department.

Sally W to circulate community mapping information January 2015. Aim for this to be readily available for the community to access too. Sally W will work with Jo Kerr, Sparksite manager with this mapping exercise.

<p>In relation to promoting the Local Youth Network and developing young people's positive activities, the LYN discussed the new Facebook Page-Devizes Local Youth Network, this will be managed by Sally Willox and is intended for the community to engage with, as an open 'page'. Will also use Devizes Our Community Matters and Devizes Issue Facebook page.</p> <p>Sally W carrying out assemblies at Lavington School during January to further promote the LYN and its wider role.</p>	<p>Promote Youth Grants scheme through social media too, so community aware of it.</p>
<p>Update on Young people's LYN development event proposed by Sally W for 2015. This will enable promotion and engagement with young people to ensure they involved. Young people will develop ideas that have been generated, those referred to in the notes above. Have approached Devizes Town Council for use of their venue and this was proposed at their Town Council meeting on Tuesday 18th November and agreed. Date has since been set for Thursday 12th February 2015 4pm-7pm approximately.</p>	<p>Venue has been confirmed and catering booked. This event will require funding, Sally W to put forward to Area Board. Posters and flyers being sent to schools January 2015.</p>
<p>Youth Grant funding applications- Application received for Young People's Art Competition for running costs. Sally W supported the group to complete the application form and a young person was involved in this process. The group have requested just over £300, this application will be scored and recommendations made through a sub meeting as the next LYN is after the January area board and this group needs to know the outcome before February 2015.</p> <p>A second application is for £2600 towards producing a film promoting employment</p>	<p>Sally W to organise this action in January 2015.</p> <p>Sally W to make recommendations to Area Board in January 2015.</p>

<p>opportunities for SEND young people in the Devizes area. This will start in Spring 2015. This application was scored at this LYN and it was positively received, recommended to proceed. This decision will go to the January area board for approval. However, this project was discussed at a recent extraordinary Area Board meeting in December and agreed in principle then by the Area Board members, for it to be funded from either the area board or youth grant funding. The LYN have recommended it be funded from the Youth Grant funding.</p>	<p>Actions to note-young people must be fully involved in participating in the entire project and that it fully benefits Devizes young people. Must ensure monitoring and evaluation takes place in accordance with policy attached to Youth Grant funding. LYN management group must ensure these happen.</p>
<p>AOB-In relation to the proposed Devizes School lunch club initiative, the LYN have asked Sally W to approach school to offer support to this project through her role, to see if it can be reviewed as appears to meet needs of young people, highlighted in recent consultation data. If this meets identified young people's needs then it is a priority. Must establish the evidence of need from young people first so this needs exploring. LYN agreed to underwrite at a suggested £1.00 per week per young person but this will need further discussion. Use independent volunteers as opposed to school staff or a combination and link this project to the proposed youth club provision, detailed in these notes above. Must have a programme of positive activities embedded.</p>	<p>Set up a meeting with Devizes School.</p>
<p>AOB-Consulting with young people continued...</p> <p>Next LYN Management Group meeting</p>	<p>Extended services survey was carried out during past three years countywide, via schools. Sally W to find out where data collated. The extended schools coordinator for Devizes, at the time, conducted locally, DCAP were involved-Tony Stedgwick, local resident and was chairman of DCAP before Steve Mackie.</p> <p>2nd February 2015 17:30-19:30pm Estcourt Rooms, Devizes.</p>

Author-Sally Willox Community Youth Officer-6 January 2015